**GSEF2014**

In order to secure a room during the conference, please fill out this form and fax or E-mail. Reservation must be made by November 3rd, after which availability of rooms are not guarantee.

\* Please complete and return this form to us by fax or email.

1. **GUEST INFORMATION**

|  |  |
| --- | --- |
| Title :  Prof. /  Dr. /  Mr. /  Ms. |  |
| Given Name : | Family Name: |
| Address : |  |
| States & Postal Code : | Country : |
| Phone : | E-mail : |

1. **HOTEL RESERVATION**

|  |  |
| --- | --- |
| Arrival : | Flight No./ETA : |
| Departure : | Flight No./ETA : |
| Room Type :  Twin /  Double /  Jr. Suite | Smoking /  Non-Smoking |
| No of Guest : |  |
| **Room Rate :**  **Standard Double Room : 136,000KRW +VAT 10% (per day)**  **Standard Twin Room : 156,000KRW +VAT 10% (per day)**  **Breakfast : 16,000KRW + VAT 10%** | |

1. **RESERVATION GUARANTEE**

|  |  |
| --- | --- |
| Credit Card :  Visa /  Master /  JCB /  AMEX /  Diners | |
| Card Number: | Expiry Date : |
| Card Holder : |  |

1. **TERMS & CONDITIONS**

* Credit card guarantee is necessary to make reservations.
* Any changes or cancellations must be made 24 hours prior to the date of arrival.
* There will be one (1) night accommodation charge as "No-show" for guests who did not check-in on the stated date and did not give any prior notice.

1. **TRANSPORTATION**

**From Incheon Int’l Airport**

***Airport limousine bus bound for Ibis Myeong-dong (Limousine bus No. 6015) is available at exit 5B and 12A.***

**From Gimpo Airport**

***Airport limousine bus bound for Ibis Myeong-dong (Limousine bus No. 6001) is available at exit 6 of international terminal or exit 4 of domestic terminal.***

**By Subway**

***Ibis Myeong-dong is located only 100m from exit 6 of Euljiro1Ga station.***